

Participant Information and Consent form

This interview forms part of the [Urban Flood Resilience](#) research project (*Achieving Urban Flood Resilience in an Uncertain Future*) led by the University of Nottingham (Prof Colin Thorne) and funded by the Engineering and Physical Science Research Council (EPSRC).

We are interested in exploring perceptions of the [Newcastle Learning and Action Alliance](#) (LAA) that originated in February 2014 and continues to date. We would like to gain insight into whether LAA members feel that the LAA was useful (and how), what the expectations were and whether they were met, the evolution of the vision, recommendations for other cities establishing LAAs, and hopes for the future of the Newcastle LAA.

Research team

Emily O'Donnell and Andrea Snelling (University of Nottingham), Jessica Lamond and Glyn Everett (University of the West of England) and Chris Farrell (independent researcher). An independent interviewer reduces the risk of bias in responses due to the existing relationships between LAA participants and the research project team; we feel that an independent interviewer will encourage more objective and critical responses.

Interviews

You are invited to complete a telephone interview with Chris Farrell.

- We anticipate that the interview will take 45-60 minutes.
- Interviews will be recorded using an encrypted digital recorder and later transcribed.
- The interviews will not be anonymised for the research project team, however, any publications that derive from this interview data will anonymise findings and any quotes used.
- The interviews will be semi-structured with questions around seven themes:
 1. Expectations
 2. Vision and strategic objectives
 3. LAA strengths
 4. LAA limitations
 5. Missed opportunities / improvements
 6. Recommendations for other LAAs
 7. Hopes for the future of the Newcastle LAA

Your identifying information and personal data

- We do not foresee any risks to you from taking part in this study.
- Any information that could identify you will be removed, or replaced with codes, before files are shared outside of the named research team, or results made public.
- Chris Farrell will send the audio files securely to Emily O'Donnell, who will store them on a secure network.
- During the project, information from this study will be kept in password-protected files.
- All identifying information will be destroyed once it is no longer needed for the study.
- We will process your personal data in accordance with the UK General Data Protection Regulation (GDPR) and the Data Protection Act 2018 (see 'Privacy Information for Research Participants').
- You are free to withdraw at any time during the interview and to withdraw your data up until 31st December 2020.

Consent

Statement	Yes	No
I have read the Participant Information and the nature and purpose of the study has been explained to me. I understand and agree to take part.		
I have been given the opportunity to ask questions about the interview, research project and subsequent use of any information that I have provided.		
I understand that my participation is voluntary and that I may withdraw from the study before 31 st December 2020 without giving reason (to withdraw from this study please contact Emily O’Donnell, 0115 8468137, emily.o’donnell@nottingham.ac.uk).		
I am happy for my interview to be recorded.		
I understand that while information gained during the study may be published, I will not be identifiable as my identifying information will be coded.		
I understand that data will be stored securely until it is no longer needed for the study and then destroyed.		
I understand that I may contact the researchers if I require further information about the research, and that I may contact the School of Geography Ethics Officer (Giles Foody (giles.foody@nottingham.ac.uk) if I wish to make a complaint relating to my involvement in the research.		

Signed

Date

Please return this form to Emily O’Donnell:

emily.o’donnell@nottingham.ac.uk

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